



S.R. FATEPURIYA COLLEGE

(A NAAC ACCREDITED INSTITUTION)

Website: www.srfatepuriacollege.in

P.O. - Beldanga
Dist. - Murshidabad
PIN - 742133, W.B.

Phone: 03482-266323
Fax: 03482-266323
E-mail: collegesrf@yahoo.com
Mobile: 7679236401

Ref No. _____

Date: _____

To
The Principal
S. R. Fatepuria College
Beldanga, Murshidabad

Sub: Payment of Incentive for Participation of Teachers in Academic Conferences/
Seminars/ Workshops

Dear Sir,

I would like to inform you that I have attended the Conference/ Seminar/ Workshop on
..... (Topic) organized by
..... (Organizing
Institution) during..... (Period) and I have presented a paper there.
The title of my paper was
.....

(Title of the Paper) The paper was authored by jointly with
..... / myself only.

I have enclosed the following documents to the IQAC for your kind perusal

1. Receipt of Registration
2. Participation Certificate
3. A copy of the Paper presented

Under this circumstance, I would like to request you for granting the incentive at your earliest convenience.

Thanking you,

Yours faithfully,

(Signature of the Teacher)

.....
For Office Use Only.

Granted Rs. (Rupees only) as
an incentive for Research for the Academic Session.....

Signed by IQAC Co-ordinator

Signed by the Bursar

Signed by the Principal



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Rates of Incentives and Other Guidelines regarding PTAC (Participation of Teachers in Academic Conferences/ Seminars/ Workshops etc.

- | 1. Location of Conference /Seminar/ Workshop | Admissible Incentive (Rs.) |
|-----------------------------------------------------------------------------|-----------------------------|
| A. Within District (Murshidabad / Residential Dist)
(Whichever is lower) | Rs. 500/- per event |
| B. Outside the District but within West Bengal | Rs. 1,000/- per event |
| C. Outside West Bengal but within India | Rs. 2,000/- per event |
2. A regular teacher (Whole-time / SACT) is entitled to receive this incentive.
 3. A regular teacher can get PTAC incentive four times in an academic session subject to maximum accumulative limit of Rs. 2,000/- for a teacher in any particular academic session.
 4. A regular teacher shall be eligible for receiving PTAC incentive only if he/ she has attended and also presented a Research Paper.
 5. In case of more than one author, only the first author is entitled to get this PTAC incentive.
 6. The Scheme of PTAC incentive for teachers has been introduced on recommendation of the IQAC, S. R. E. College and came into effect from 01-07-2021.

S. R. FATEPURIA COLLEGE

P.O. BELDANGA, DIST. MURSHIDABAD

1. PIN - 742133

Ref. No. SRFC/

Date: 03/05/2024

Extract of the Finance Sub-Committee Meeting dated 04.04.2024

Item No. 7:

In partial modifications, the financial support given to teachers for participating in different academic seminars/ conferences/ workshops outside the College has been revised and widened on the demand placed by the Teachers' Council. After discussion, it was decided that for receiving financial support paper presentation is not mandatory and secondly the teachers who participated before 2021-22 are also added to the list of beneficiaries. It is also resolved that the teachers participating in different academic seminars/ conferences/ workshops outside the College will be paid a token incentive of Rs. 500/- per seminar/ conference/ workshop attended subject to maximum of Rs. 2000/- only per teacher per financial year. This arrangement is to be made functional with retrospective effect on and from 01/04/2018 till further notice.

Item No. 8:

Following Budgetary Provisions have been made per year-

- (i) For research and publication - 50,000/-.
- (ii) For organization of seminar/webinar/ conferences/ awareness camps/ extension activities - 3,50,000/-
- (iii) For internet facilities 1,50,000/-.
- (iv) For repairing and maintenance -5, 00,000/-.
- (v) For computer and peripherals Rs. 5,00,000/-.
- (vi) For library purchase Rs. 3,00,000/- + N-list & e-mail journals and e-tender books - 15,000/-.

Suhas 3/5/2024
s/d Dr Suhas Roy

Principal

S.R.Fatepuria College

Principal
S.R. Fatepuria College
P.O.-Beldanga, Dist.-Murshidabad